

**Ballenas Senior Secondary
2010 Prom / Dry Grad
Executive Meeting – January 20, 2010**

In attendance: Gary Anglin, Michele Rawcliffe, Deanna Later, Linda Hines, Teresa Patterson, Rosemary Blank, Suzanne Vinden, Mel Lawson, Sharon Gaugh, Bonnie Hendrickson, Carrie Powell-Davidson; Jennifer Sallows, Mike Minz, Don Boyd

Absent: Liana Orcutt, Andrea Young, Sharon Gaugh, Laura Surette, Estelle Brillling, Suzanne Vinden

Minutes: Deanna Later
7:03pm

Introduction:

Gary introduced Mike Minz to our Executive, Mike will be helping Michele out with the Parade.

Attendance:

Mr. Boyd advised that we have 250 Grads which means a possible 380 in total attendance. All students who wish to bring a guest from outside of the school or in a lower grad needs to fill out a Guest Form, which are in the office and then set a meeting with Mr. Boyd to discuss, he has the final decision.

Reports:

Treasurer: Linda handed out the new updated printout of where we are at, some minor changes have to be made and she will provide a new copy at the next meeting.

Food: Linda handed out a Food Committee Update:

Caterer chosen – Galloping Gourmet Catering

Round Tables - Borrowing from PCCC

Chairs – Borrowing from Eve Flynn at Nanoose Hall

Midnight snacks – BQ (hamburgers) and more discussion will look after popcorn for movie as Linda can get a machine.

Teresa will co-ordinate breakfast with the Rotary

Carrie Powell-Davidson will make arrangements for Mock tail Bar (Linda can provide a portable bar).

Scott and Sharon Roadway have a Cotton Candy Machine; **Suzanne** was going to speak with another contact for this.

The Committee will be meeting to discuss, appys. Linda will meet with Mel to finalize rentals for table cloths and contacts for Baptist Church for more table rentals.

Entertainment: Deanna handed out update that Liana had drafted up: All are booked to date: Bounce-A-Rama, Hypnotist (90 minutes, two 45 minute shows? Will follow up on), Shayne King Magician (2 shows walk around at dinner? will follow up on that), Much Video Dance. The above come in at \$11,166.78 Entertainment Budget is \$15,000.00

Will book: Palm Reader & Taro Card - need four people to less line ups
Air Brush Tattoos

Carrie knows of a contact for Character Artist, will contact

Carrie will lend us Table Top Tennis (we need to get saw horses to put it on ask Byron)

Teresa will lend us Air Hockey Game

Estelle will lend Fozzie Ball table

Liana will be getting Plywood for Byron to cut out faces for photo ops
Don would like Entertainment to contact Comedian, Damon

Security: Rosemary has done a lot of work with the arrangements to secure the school, she has met with a fencing company and will be having the school blocked off. She needs to know of all plans of where things will be if outside, so she can make sure they are secured. We will use the rope and poles for the red carpet area instead of fencing. There are two class rooms that will be used for the change rooms.

Decorating: Mel and Andrea attended the school to look at decorations used the years before and will start pulling them out to see if they need repair. They have also been in contact with Kwalikum to look at their decorations. Gary will see if he can get them a storage unit to place the props so they can start being painted etc. Mel will meet up with Linda to discuss rentals.

Gifts/Prizes: Bonnie has been meeting with suppliers to see what she can arrange for Grad gifts within our budget, this is a tuff job for the money allotted for each grad, she will continue to work on this and report back at two options for next meeting.

Fundraising: Chairs not present, Michele advised that bottle drive was successful, the money is to be submitted to Linda to deposit, there are two more drives planned. Michele advised that the Committee was still working on Pub Fundraiser.

Publicist: Carrie has made sure that the bottle drives have been in the paper and on the radio and will also have the fashion show advertised for the grads.

Length of Evening: There will be no grads allowed to leave before 4:00am.

Parade:

Parade Application Form for students to fill out, there is not a copy in the office, Deanna will look in old Secretary Binder and see if there is a copy. There will be a limit on grads per vehicle so Parade does not stall.

Meeting adjourned:

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