

**Ballenas Senior Secondary
2010 Prom / Dry Grad
Executive Meeting – April 8, 2010**

In attendance: Gary Anglin, Michele Rawcliffe, Deanna Later, Liana Orcutt, Linda Hines, Sharon Gaughan, Andrea Young, Chris Rivers, Estelle Brilling, Bonnie Hendrickson

Absent: Mike Minz, Rosemary Blank, Suzanne Vinden, Carrie Powell-Davidson, Peter Gunstone, Jennifer Sallows, Craig MacDonald, Teresa Patterson, Don Boyd

Minutes: Deanna Later
7:15pm

Reports:

Treasurer: Linda handed out the new updated printout of where we are at, Fundraising has met their goal, but we still need them to carry on.

Food: Linda handed out a Food Committee Update:
The caterer will be doing the appies after the parade, Linda will fine tune this with them. The caterer will require both kitchens and to use the Multi-Purpose Room at dinner time only. Linda will co-ordinate the volunteer food area. Michele will bring tin of coffee for the volunteers, Liana will bring tea, we will need to use the school coffee urns and kettle. It was asked if we could make sure no nuts and other common allergy foods not be on the menus for the evening.

Entertainment: Liana handed out updated Entertainment Report showing what has been booked and the costs. Deanna handed out the minutes from the last Entertainment meeting. The events schedule was handed out by Gary and discussed. Deanna will look into luminous stamps and Gary will look into a black light.

Security: Estelle advised that they will be having a meeting on April 14th to set their shifts and hand out t-shirts. Fenceline in Parksville will be setting up the fence and taking it down. Footprints Security will be on from 5:00pm to 5:00am. The Grad backpacks are to be in by April 12th and then the searching of them will take place ready for the Saturday. Gary will be setting up the rope on the day of Prom around the red carpet area.

Decorating: Mel asked about the draping in hopes of getting it delivered on the Thursday, Gary advised that the Company providing them will set them up so this is one less thing for decorating to do. They would like to have the majority of the decorating done on Friday, so just the tables to be set on the Saturday morning.

Gifts/Prizes: Bonnie showed us the Grad gift, excellent job Bonnie. She will work with Fundraising for the prizes for the night draws, Michele advised maybe 10 to 20 needed. They will try and collect as many as they can, Liana and Gary will contact the Mini Golf locations to see if they can get some donations. We will need at least three prizes for the top winners at Casino, QBMS, Darren Freeman to be contacted for left over prizes from their school's fun night.

Fundraising: Chris and Sharon were excited by the profit made at the Rocking Horse, the band was good and everyone had a good time. They had 65 silent auction items donated from the Community. Chris reminded us of the Golf at Brigadoon on Saturday, April 10th and 17th 8:00am to noon by donation. Also, Chris is still in need of 2 or 3 Grad's with foodsafe for the scrap booking day on April 17. She also needs trays of baking as well and will pick up if required she would like all baking on April 16th. Sharon advised that the plant orders will be in on May 7th to pick up at the School.

Publicist: n/a

Parade: n/a

Round Table:

Gary and Michele met with Grad's for assembly and showed them the events schedule and the time of the closing down of Prom.

Next meeting set for Thursday, April 15th @ 7:00pm

Meeting adjourned: 9:30pm

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